



TOWN OF OLD SAYBROOK
Land Use Department

PLANNING
COMMISSION
EXHIBIT #97

302 Main Street • Old Saybrook, Connecticut 06475-1741
Telephone (860) 395-3131 • FAX (860) 395-3125

TRANSMITTAL MEMORANDUM

Via Facsimile

Date: November 30, 2004 **No. of Pages:** 2 (including cover sheet)
To: Dennis Goderre, Manager, Landscape Architecture **Facsimile:** (203) 630-2615
BL Companies
From: Christine Nelson, AICP, Town Planner
Subject: Fee Estimate for Transcriptionist

Dennis, I asked the transcriptionist for a fee estimate (attached). Christine

Copy to (with attachments):

Facsimile:

END OF MEMORANDUM

Debrah Veroni, RPR, LSR
11 Obed Heights Road
Old Saybrook, CT 06475
Tel: (860) 388-0799

November 17, 2004

Town of Old Saybrook
Ms. Christine Nelson, Town Planner
302 Main Street
Old Saybrook, CT 06475

Dear Ms. Nelson:

I received your email requesting a fee estimate for the upcoming Old Saybrook Planning Commission Meetings. My rates are as follows: Appearance fee is \$125.00 for the first two hours and \$75.00 for every hour thereafter. The transcript fee is \$5.00/page. On average there are 40 pages per hour of testimony.

Sincerely yours,



Debrah Veroni, RPR, LSR

ASSUME 6 HOURS/MTG & 12 MTG TOTAL

Hours 1-2 = \$125-

3-6 = 300-

Pages 1-40 = 1200-

\$1625 x 12 Meetings = \$19,600

x 1.5 contingency

\$29,250

DATE: December 10, 2004

TO: Town of Old Saybrook
Ms. Christine Nelson, Town Planner
302 Main Street
Old Saybrook, CT 06475

FROM: Debrah Veroni
Registered Professional Reporter
11 Obed Heights Road
Old Saybrook, CT 06475

RE: PUBLIC HEARING: THE PRESERVE SPECIAL EXCEPTION FOR OPEN
SPACE SUBDIVISION

<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
11/17/04	Appearance Fee, 7:00 p.m. - 1:30 a.m.	\$ 462.50
	ASCII Diskette.....	N/C
	237 Pages @ \$5.00/page.....	<u>1,185.00</u>
	Total Amount Due.....	\$1,647.50

DATE: December 3, 2004

TO: Town of Old Saybrook
Ms. Christine Nelson, Town Planner
302 Main Street
Old Saybrook, CT 06475

FROM: Debrah Veroni
Registered Professional Reporter
11 Obed Heights Road
Old Saybrook, CT 06475

RE: PUBLIC HEARING: THE PRESERVE SPECIAL EXCEPTION FOR OPEN
SPACE SUBDIVISION

<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
11/10/04	Appearance Fee, 7:00 p.m. - 1:00 a.m.	\$ 425.00
	ASCII Diskette.....	N/C
	194 Pages @ \$5.00/page.....	<u>970.00</u>
	Total Amount Due.....	\$1,395.00

Please make check payable to Debrah Veroni.
Thank you.

DATE: November 10, 2004

TO: Town of Old Saybrook
Ms. Christine Nelson, Town Planner
Old Saybrook, CT 06475

FROM: Debrah Veroni
Registered Professional Reporter
11 Obed Heights Road
Old Saybrook, CT 06475

RE: PUBLIC HEARING: THE PRESERVE SPECIAL EXCEPTION FOR OPEN
SPACE SUBDIVISION

<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
11/03/04	Appearance Fee (7:30 - 10:40 p.m.)..	\$200.00
	119 Pages @ \$5.00/page.....	<u>595.00</u>
	Total Amount Due.....	\$795.00

Please make check payable to Debrah Veroni.
Thank you.

Christine Nelson

From: Christine Nelson [cnelson@town.old-saybrook.ct.us]
Sent: Tuesday, November 16, 2004 1:57 PM
To: Debrah Veroni RPR, LSR
Subject: FW: OSPC: Fee Estimate for Transcriptions

Debrah,

Could you prepare a fee estimate for me to give to the applicant to pay for your services?

- Each meeting will be about 5 hours long.
- I anticipate no more than 12 meetings total (see below).

Thanks,

Christine

-----Original Message-----

From: Mark Branse [mailto:mbranse@bransewillis.com]
Sent: Tuesday, November 16, 2004 1:47 PM
To: 'Christine Nelson'
Subject: RE: OSPC: Fee Estimate for Transcriptions

Absolutely yes. I spoke to David Royston about this before we even hired the court reporter, and he was all for it. I meant to ask Debbie for a fee estimate last Wed. but just forgot with the lateness of the hour.

-----Original Message-----

From: Christine Nelson
Sent: Tuesday, November 16, 2004 8:55 AM
To: Mark Branse
Cc: Robert J. McIntyre (R) 11/07

It's okay for me to get a fee estimate from the transcriptions and have the applicant pay for it, right?

PH = 11/3, 11/10, 11/17, (+ 14 days = 12/8, 12/15)
Deliberations = 1/5, 1/19, 2/2, 2/16, (+ 41 days = 3/2, 3/15, 3/30)

What do you think?

Christine Nelson, AICP, Town Planner
Director of Land Use

Town of Old Saybrook
302 Main Street 06475
860-395-3131 voice
860-395-1216 facsimile